



THE NATIONAL WALLACE MONUMENT

Wedding Ceremonies at The National Wallace Monument

Helpful information to assist in planning your wedding

YOUR CHOICE OF CEREMONY

In Scotland there are two types of wedding ceremony - both of which can take place at The National Wallace Monument.

A religious wedding ceremony is carried out by a minister of religion. If you do not have access to a minister, then there are several based in the Stirling area who have officiated at wedding ceremonies at The Monument.

A civil wedding ceremony must be carried out by a registrar, and this is arranged in conjunction with the relevant department within Stirling Council -

Registrars Services
Corporate Services
Stirling Council
Municipal Buildings
8 - 10 Corn Exchange Road
Stirling FK8 2HU.
Tel: (01786) 432343
E-mail: registrar@stirling.gov.uk

The payment of any charges for these services must be arranged directly by the organiser.

LOCATION

Wedding ceremonies normally take place in the distinguished setting of The Hall of Heroes, a favourite location for many couples. Access to this area is by a narrow special staircase only, and this must be kept in mind when planning your event, to ensure that it is comfortable both for the bridal party and for all guests attending the ceremony. It is important also to ensure that the location is acceptable to the Minister or to the Registrar who will be conducting the ceremony.

Within The Monument building toilet facilities are only available at the entrance level.

Wedding ceremonies can also take place in The Main Hall, or on the crown (at the top of The Monument).

Additionally, a minister of religion (only) can conduct the ceremony on The Terrace (the paved area immediately outside the main entrance to The Monument), if the weather is suitable.

THE WALLACE SWORD

The hire charge for all special events at The Monument includes the use of a special replica copy of Sir William Wallace's famous broadsword - which can provide a special touch for a memorable occasion. The sword may be used in conjunction with the wedding ceremony, for photography, or for cutting a wedding cake.

ACCESS

As with all special events at The Monument, parking for guests is provided within the Main Car Park. Access to The Monument is available for the bridal car. It is not possible to bring other non-motorised wedding vehicles (e.g. horse-drawn carriages) to The Monument.

ADDITIONAL SERVICES

Music - For advice and assistance on arranging music for your ceremony, please contact The Entertainers Agency, Perth; Tel: (01738) 813577; Mobile: (07887) 550521; E-mail: agency.perth@entertainers-agency.co.uk

Accommodation - For advice and assistance on local accommodation, contact the VisitScotland Visitor Information Centre, Dumbarton Road, Stirling; Tel: (08707) 200620; or visit www.visitscotland.com

Chauffeur and Taxi Services, Floral Arrangements, Photography, Reception Venues - For information on services available in the Stirling area, visit www.stirling.co.uk

For further information and reservations, please contact The Duty Manager at:

The National Wallace Monument
Abbey Craig
Hillfoots Road
Causewayhead
Stirling FK9 5LF
Tel: **(01786) 472140**

SPECIAL EVENTS AT THE NATIONAL WALLACE MONUMENT - TERMS & CONDITIONS

These Terms and Conditions are applicable to all Special Events which take place at The National Wallace Monument. Please read them carefully, as they become applicable whenever a Reservation Form is completed and a deposit paid for an event.

1. **Payment**

Event charges must be paid by cash, cheque, banker's draft, or credit card. Credit Account facilities can be provided, and an Application Form can be obtained from The Monument. The deposit is non-refundable, and is payable at the time of making your reservation. The balance, and all other charges, must be paid in full 12 weeks before the date of your event.

2. **Cancellations and Confirmations**

In the event of the cancellation of your event, the following cancellation charges will apply:

Cancellations received more than 8 weeks before the date of the event - No charge.

Cancellations received between 8 and 4 weeks before the date of the event - 50% of the total charge.

Cancellations received less than 4 weeks before the date of the event - 100% of the total charge.

Where catering services are reserved, the number of guests must be confirmed to The Monument 7 days before the date of the event. These numbers may be revised at any time up until 48 hours before the date of the event.

Where catering services are provided by a third party, the event organiser will be required to comply with any terms and conditions stipulated by the appointed contractor.

3. **Licensing and Other Laws**

The Monument is required to comply with relevant legislation governing fire safety, the consumption of alcohol, etc., and this legislation is applicable to special events.

4. **Personal Property and Equipment**

The Monument can not accept responsibility for loss or damage to the property of event organisers or their guests. Space restrictions prevent The Monument from receiving or storing equipment or other items on behalf of event organisers.

5. **Insurance**

Event organisers are advised to ensure that adequate and appropriate insurance is in place for their event.

6. **Damage**

Event organisers will be responsible for any damage caused to The Monument, its fabric, or its contents.

Event organisers are requested to note that The National Wallace Monument is a totally non-smoking building.

Wedding organisers are requested to note that the use of confetti at The Monument is not permitted.

7. **Suppliers and Services**

The Monument reserves the right to refuse admittance to any photographer, musician, or any other supplier engaged for an event.

8. **Catering and Corkage Charges**

Organisers are required to obtain approval before using the services of an external catering contractor, or before bringing any beverages into The Monument for an event. In such circumstances a service and/or corkage charge will be payable.

9. **Finishing Times**

Where an event does not finish within the time agreed and stipulated in the Reservation Form, a supplementary charge will be payable in respect of the additional time period. The minimum period for which this charge will apply is 1 hour.

10. **Event Advertising and Promotion**

Where The Monument is publicly advertised as the venue for an event, approval must be sought and obtained beforehand.

11. **General Liability**

The Monument will not be responsible for the failure to provide any services or facilities for an event due to industrial action by employees, the failure of any of The Monument's suppliers to fulfil agreements, any unforeseen circumstances (including fire, and malicious, storm, or flood damage), or the failure of services (e.g. electricity, water) to The Monument.